



BOB RILEY
GOVERNOR

STATE OF ALABAMA
DEPARTMENT OF MENTAL HEALTH
AND MENTAL RETARDATION

REGION III - RCS
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KATHY E. SAWYER
COMMISSIONER

MEMO

2 - 21 - 2004

TO: FORDYCE MITCHEL, DMR
HENRY ERVIN, PERSONNEL
FR: SUSAN STUARDI, RCS III
RE: CSS III/ KATHI ALLEN

As I understand it, Kathi's employment with DMH/MR will end on 2/27/04 unless we are able to offer her a position. We would like to move her into the CSS III position that is likely to be vacated by Mickey Groggel.

If there is not time before the 27th to change classifications for Daphne Rosalis (to central office) and Mickey Groggel (to QE), can we extend Kathi's employment as an HTC if for the next few weeks until all of this can be resolved? RCS III does currently have the funds to pick up her salary until these reclassifications are complete.

Please let me know as quickly as possible. Thank you.

